

# EFFICIENCY REPORT

Hq & Hq Sq, ACTS, (Biloxi)

(SEE AR 600-185)

**A. OFFICER REPORTED UPON** WIENIJS, GERARD F. 0-374107 2nd Lt. (Inf-Res) Air Corps  
(Name typed) (Serial No.) (Grade) (Organization)  
 A's official status with respect to you Unit Personnel Officer, Provisional School Group (Biloxi)  
**B. PERIOD COVERED BY THIS REPORT** 2 months, from May 1, 1941 to June 30, 1941  
**C. STATIONS AT WHICH HE SERVED** Scott Field, Illinois  
**D. CONSIDER CAREFULLY THESE DEFINITIONS, KEEP THEM IN MIND WHEN RATING, TAKING INTO CONSIDERATION HIS LENGTH OF SERVICE AND THE OPPORTUNITIES AFFORDED HIM, WHICH MIGHT HAVE A BEARING UPON HIS PERFORMANCE OF DUTY, PERSONAL CHARACTERISTICS, OR PROFESSIONAL QUALIFICATIONS.**

**UNSATISFACTORY:** Performance of the particular duty reported upon or personal characteristics or professional qualifications below minimum standard—inefficient.  
**SATISFACTORY:** Performance of the particular duty reported upon or personal characteristics or professional qualifications up to minimum standard—passably efficient.  
**VERY SATISFACTORY:** Performance of the particular duty reported upon in an efficient manner. Personal characteristics, professional qualifications, or efficiency above that acceptable as **SATISFACTORY**.  
**EXCELLENT:** Performance of the particular duty reported upon in a very efficient manner. Personal characteristics, professional qualifications, or efficiency above **VERY SATISFACTORY** but below **SUPERIOR**.  
**SUPERIOR:** Outstanding and exceptional performance of the particular duty reported upon. Personal characteristics, professional qualifications, or efficiency above that considered **EXCELLENT**.  
**UNKNOWN:** To be used in all cases in which the reporting officer has had insufficient opportunity during the period covered by this report to observe the officer reported upon to permit a rating as to the performance of the particular duty, his personal characteristics, or professional qualifications.

**E. DUTIES HE PERFORMED:** (State separately. Where possible show duration of each in months. Example: Co. Comdr. ordinary garrison training, 8 mos. Summary court, 6 mos. Brig. Adj. prepared training schedules, Supply Officer.) In describing the manner of performance of duty, use one of six classifications as given under D, and consider carefully the obstacles encountered by the individual in the performance of each duty listed. **THE OPINIONS EXPRESSED UNDER "MANNER OF PERFORMANCE" ARE BASED ON—**

**INTIMATE DAILY CONTACT,  
FREQUENT OR INFREQUENT OBSERVATION OF THE RESULTS OF HIS WORK,  
ACADEMIC RATINGS.**

(Line out inappropriate words or amplify under par. P according to circumstances)

Duty	Months	Manner of performance
<u>Personnel Officer Prov Sch Gp (Biloxi) Prin. Duty</u>	<u>1-29/30</u>	<u>Excellent</u>
<u>DS enroute to join</u>	<u>1/30</u>	

F. What degree of success has he attained under the following headings: ENTRIES BASED ON PERSONAL OBSERVATION OR OFFICIAL REPORTS DURING PERIOD COVERED BY THIS REPORT. (See par. D above.)	G. Enter on lines below any outstanding specialties of value in the military service. MAKE NO ENTRIES EXCEPT WHERE STATEMENT IS BASED ON PERSONAL OBSERVATION OR OFFICIAL REPORTS DURING PERIOD COVERED BY THIS REPORT. Show pilot and/or observer ratings of Air Corps officers here.						
	Unsatisfactory	Satisfactory	Very satisfactory	Excellent	Superior	Unknown	
1. Handling officers and men.....				X			<u>Has a detailed knowledge of military administration.</u>
2. Performance of field duties.....						X	
3. Administrative and executive duties.....				X			
4. As an instructor.....				X			
5. Training troops.....						X	
6. Tactical handling of troops (units appropriate to officer's grade).....						X	

H. To what degree has he exhibited the following qualifications? Consider him in comparison with others of his grade and indicate your estimate by marking X in the appropriate rectangle. (See par. D above.)						
	Unsatisfactory	Satisfactory	Very satisfactory	Excellent	Superior	Unknown
1. Physical activity (agility; ability to work rapidly).....				X		
2. Physical endurance (capacity for prolonged exertion).....				X		
3. Military bearing and neatness (dignity of demeanor; neat and smart appearance).....			X			
4. Attention to duty (the trait of working thoroughly and conscientiously).....				X		
5. Cooperation (acting jointly and effectively with another or others, military or civilian, to attain a designated objective).....					X	
6. Initiative (the trait of beginning needed work or taking appropriate action on his own responsibility in absence of orders).....				X		
7. Intelligence (the ability to understand readily new ideas or instructions).....			X			
8. Force (the faculty of carrying out with energy and resolution that which on examination is believed reasonable, right, or duty).....			X			
9. Judgment and common sense (the ability to think clearly and arrive at logical conclusions).....				X		
10. Leadership (capacity to direct, control, and influence others in definite lines of action or movement and still maintain high morale).....			X			

Name of officer reported on Wientjes, Gerard F. Name of reporting officer Turner, Jack H.

I. During the period covered by this report has he taken advantage of the opportunities afforded him to improve his professional knowledge? Yes

J. Has he exhibited any weaknesses—temperamental, moral, physical, etc.—which adversely affect his efficiency? No If yes, describe them. (FACT or ~~OPINION~~ Line out one.)

K. Proper authority having decided on the methods and procedure to accomplish a certain end, did he render willing and generous support regardless of his personal views in the matter? Yes

L. Since last report has he been mentioned favorably or unfavorably in official communications? Neither (See par. 1b, AR 600-185.)

M. During the period covered by this report was he the subject of any disciplinary measure that should be included on his record? No If yes, enclose separate statement of nature and attendant circumstances.

N. Write a brief general estimate of this officer in your own words A hardworking, intelligent, well-versed, industrious and cooperative officer who will be generally excellent to superior with more experience.

O. How well do you know him? Very well.

P. Remarks (including entry required by par. 11c, AR 600-185) Reason for report: and of fiscal year and

In comparing this officer with all officers of his grade and component known to me, I would place him among the ~~(upper)~~ (middle) ~~(lower)~~ third.  
~~He is (especially desirable) (acceptable) in his next higher grade.~~  
He is (especially desirable) (acceptable) in his present grade.

Q. In case any unfavorable entries have been made by you on this report, were the deficiencies indicated hereon brought to the attention of the officer concerned while under your command and prior to the rendition of this report? None If yes, what improvement, if any, was noted?

If no improvement was noted, what period of time elapsed between your notification to him of his deficiencies and the rendition of this report?

R. Based on your observation during the period covered by this report, give in your own words your estimate of his GENERAL VALUE TO THE SERVICE Excellent present value to the service as an administrative officer; of superior potential value as an administrative officer.

S. I certify that to the best of my knowledge and belief all entries made hereon are true and impartial and are in accordance with AR 600-185.

(Signed) Jack H. Turner  
(Name typed) J. H. Turner  
(Grade and Org.) Captain, Air Corps  
(Comdg. what?) Post S-1 (OIC Administration Center)  
(Place) Scott Field, Illinois  
(Date) June 30, 1941 Incls. None

1st INDORSEMENT

Headquarters Provisional School Group "B", Scott Field, Ill., June 30, 1941.  
To Commanding Officer, Scott Field, Illinois.

I concur in the above report.

James J. Walsh  
James F. Walsh,  
Major, Air Corps,  
Commanding.